

VCE EXAMS NAVIGATOR 2018

STUDENT INFORMATION AND EXAMINATION TIMETABLE

This booklet contains information on:

Approved materials and equipment

VCAA rules

Examination timetables

Special Provision



www.vcaa.vic.edu.au/pages/vce/exams/index.aspx

IMPORTANT

This booklet should be read by all students presenting for 2018 VCE external assessments.

External assessments include written, aural, electronic/digital, oral and performance examinations and the Extended Investigation oral presentation.

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GLOSSARY OF TERMS

VCAA

The Victorian Curriculum and Assessment Authority (VCAA), an independent statutory body directly responsible to the Minister for Education, serving both government and non-government schools.

VCE EXTERNAL ASSESSMENT (EXAMINATION)

Any centrally set task that is assessed externally by the VCAA, including any written, electronic/digital, oral, aural or performance tasks conducted to the requirements of the accredited study design or assessment guide (VET studies) and taken under examination conditions.

VCE EXTERNAL ASSESSMENTS

VCAA STUDENT NUMBER

All response materials must be identified by your VCAA student number. This number, which is assigned by the VCAA, appears on your individual Student Examination/Assessment Timetables, which are supplied by your school.

STUDENT IDENTIFICATION

When you present for a VCE external assessment your identity must be verified as you enter the examination room, either by a staff member from your school or by producing photographic identification (see also 'Advice for performance and Languages oral examinations and the Extended Investigation oral presentation' on pages 14–17).

TIMETABLE CLASHES AND THREE EXAMINATIONS ON ONE DAY

You may have a timetable clash (two examinations scheduled at the same time) or three examinations scheduled on one day.

Your school should already be aware of any timetable clashes or if students are required to sit three examinations on one day.

All examinations must take place on the date published in the VCE examination timetable. If you have an examination at an alternative time, you will be supervised between examinations. The VCAA will contact schools to advise them of the scheduling arrangements for individual students.

CONDUCT OF WRITTEN EXAMINATIONS

Supervisors have the right to check materials brought by you into the examination room and remove any non-compliant material for the duration of the examination.

A suitably qualified member of the school teaching staff will check the appropriateness of your reference materials, calculators and dictionaries as you enter the examination room for examinations where these items are permitted.

During reading time you may study the instructions for the examination, the question book and a dictionary or bound reference if these are permitted in the examination.

You must not begin to write or mark your paper or response material in any way, or use a calculator if one is permitted, until the announcement that writing time has commenced.

EXAMINATION CENTRE, VENUE, ROOM

A location where VCE external assessments are held.

RESPONSE MATERIALS

Any designated answer book, question and answer book or Multiple-Choice Answer Sheet in which the students record their responses.

SUPERVISOR

A person appointed by the principal and approved by the VCAA to act as a supervisor for VCE external assessments.

Your responses to examination questions must be entered on the response material as instructed. Notes and other markings made elsewhere on the response materials will not be assessed. You should use a blue or black pen in your responses, unless otherwise instructed. Some examinations require you to complete a Multiple-Choice Answer Sheet. You should ensure that you use the Multiple-Choice Answer Sheet provided and follow the instructions printed on the sheet.

You should immediately notify the supervisor if the incorrect examination paper has been provided or if your examination paper has missing pages.

You cannot leave the examination before 30 minutes has elapsed from the start of writing time. An announcement will be made prior to the scheduled last five minutes of writing time. You cannot leave the examination after this announcement, until instructed to do so by a supervisor.

You must cease writing when instructed to do so by a supervisor. You must remain silent and must not leave your place until all response materials have been collected. When all response materials have been collected, the supervisor will give the direction for you to leave the room. Any disruptive behaviour by students during the examination will be reported to the VCAA. The matter will be investigated, and appropriate action will be taken by the VCAA. (Refer to 'VCAA rules' on page 8.)

BOTTLED WATER

You may bring bottled water into an examination room subject to the following conditions:

- The water is in a transparent plastic bottle (all labels removed).
- The water bottle has a secure lid.
- The capacity of the bottle is no more than 1500 mL.
- Water bottles must not be placed on the table at any time.
- Water bottles must not be refilled during the examination.
- Water bottles must not be shared between students.



MOBILE PHONES AND OTHER ELECTRONIC DEVICES

Mobile phones and other unauthorised electronic communication devices, organisers, iPods, MP3 players, electronic dictionaries and computerised pens, stopwatches and watches that are capable of storing, receiving or transmitting information or electronic signals, such as smart watches and fitness trackers, are not permitted in an examination room under normal written examination conditions. Confiscated mobile phones and other devices may be held for up to three months.

WATCHES

You will not be permitted to wear watches of any type during a written examination. All watches must be removed and placed at the top of your table, where they can be seen clearly and easily by supervisors.

Stopwatches or watches with special functions, such as an alarm or a stopwatch, are not permitted in the examination room.

If there is any doubt about the functions of your watch, supervisors are authorised to direct you to remove the watch from the table for the duration of the examination.

The commencement of reading and writing times will be based on the clock time displayed in the examination room.

CALCULATORS

In examinations where calculators are permitted, a suitably qualified member of the school teaching staff will check the appropriateness of calculators as you enter the examination room.

Calculators must not be used during reading time.

CAS calculators that have graphic, symbolic or programmable capabilities may be used in specified Mathematics examinations, provided the model is approved.

Scientific calculators may be used in specified examinations. A scientific calculator does not have graphic, symbolic or programming capabilities. It does not have extended memory capable of storing text and/or symbols.

Conditions of use

These are the conditions under which all calculators may be used:

- The calculator must be silent and of the handheld type containing its own power source. You are not permitted to take portable chargers into the examination room.
- You will be entirely responsible for ensuring adequate power supply to your calculator. You must supply your own spare batteries. Any technical fault or battery failure that limits the usefulness of a calculator during an examination will not be taken into consideration by the assessors.
- You will also be responsible for ensuring that the calculator is in excellent working order.
- You may not borrow a calculator from another student after entering the examination room.

Other technology

Computers, mini-computers, iPods, MP3 players, pocket-organisers, laptops, palmtops, calculator models that can 'communicate' with other calculators and notebooks are excluded from use in any examination, except under specified circumstances for which prior approval has been given by the VCAA.

Scientific calculators

Scientific calculators may be used for examinations in the following studies:

- Accounting
- Algorithmics (HESS)
- Chemistry
- Computing: Software Development
- Environmental Science
- Physics
- Systems Engineering
- VET Business
- VET Engineering Studies
- VET Furnishing
- VET Hospitality
- VET Information, Digital Media and Technology
- VET Integrated Technologies
- VET Laboratory Skills.

Calculators that have graphic, symbolic or programmable capabilities are not permitted in these examinations.

A scientific calculator may also be used in specified Mathematics examinations.

CAS calculators

The following CAS calculators are approved by the VCAA for use in Further Mathematics Examination 1 and Examination 2, Mathematical Methods Examination 2 and Specialist Mathematics Examination 2. The full functions of approved CAS calculators may be used (that is, memories do not have to be cleared prior to entering the examination).

BRAND	MODEL
Casio	Algebra or ClassPad series
Hewlett-Packard	HP 40/48/49/50 or HP Prime series
Texas Instruments	TI 89/92/Voyager or TI Nspire CAS series

Summary of examinations with approved calculators

EXAMINATION	CALCULATOR
Accounting Algorithmics (HESS) Chemistry Computing: Software Development Environmental Science Physics Systems Engineering VET Business VET Engineering Studies VET Furnishing VET Hospitality VET Information, Digital Media and Technology VET Integrated Technologies VET Laboratory Skills	Scientific calculator only
Further Mathematics Examinations 1 and 2	Approved CAS calculator or CAS software for approved schools only A scientific calculator is also permitted
Mathematical Methods Examination 2 Specialist Mathematics Examination 2	Approved CAS calculator or CAS software for approved schools only A scientific calculator is also permitted

MATHEMATICS EXAMINATIONS: USE OF BOUND REFERENCES

You are permitted to take a bound reference into designated Mathematics examinations. This resource is intended to provide you with access to mathematics-related reference material that may be of assistance during the examination. A suitably qualified member of the school teaching staff will check the appropriateness of the bound reference as you enter the examination room for Mathematics examinations where these items are permitted.

If your school receives written approval from the VCAA to use approved CAS software, you are permitted to have your bound reference as stored files on a CD-ROM, DVD or USB.

The following table summarises the examinations into which the bound reference may be taken.

STUDY	EXAMINATION 1	EXAMINATION 2
Further Mathematics	Bound reference as described	Bound reference as described
Mathematical Methods	None	Bound reference as described
Specialist Mathematics	None	Bound reference as described

Specifications for bound reference

- The bound reference must be in book format of A4 size or smaller when closed.
- The number of pages is not specified.
- Pages must be permanently bound and securely attached to the spine.
- There must be a single horizontal or vertical spine.

- The bound reference may be:
 - a textbook
 - a securely bound lecture pad
 - a permanently bound student-constructed set of notes without fold-outs
 - an exercise book.
- The form of binding is not specified but it must be secure, and pages must not be readily detachable or designed to be removed. Binding can include cloth, glue, staple, spiral or comb binding.

You are allowed to:

- consult your bound reference during reading and writing time
- annotate the material
- design your own written index
- fold pages
- cut page corners
- colour code pages
- insert dividers into your own sets of notes
- firmly attach additional material to pages in the bound reference (for example, by glue, adhesive tape or staples).

Your bound reference must not include:

- pages or parts of pages that can be detached from the bound reference during the examination
- fold-outs, maps or brochure-style components
- removable tabs, post-it notes or other pages or material designed to be detached
- forms of collation/binding that are designed to be non-permanent and the content modified by insertion including
 - ring-binder folders
 - plastic A4 sleeves (permanent or removable) from which pages may be removed
 - manila and similar folders with clip, clamp, slide and metal-prong binding of loose-leaf material.

If any page or part of a page is detached from the rest of the bound reference, the page will be removed by the supervisor for the duration of the examination and the incident will be reported as a potential breach of rules.

Bound references must not be shared between students during an examination. For further information contact the VCAA on (03) 9225 2349.

DICTIONARIES

A suitably qualified member of the school teaching staff will check the appropriateness of dictionaries as you enter the examination room.

- Dictionaries are only allowed in English, English as an Additional Language (EAL) and Languages written examinations.
- Dictionaries may be consulted during reading and writing time.
- In the English and EAL examinations, you may use a printed English and/or bilingual dictionary.
- In the written component of Languages examinations, you may use any printed monolingual and/or bilingual dictionary in one or two separate volumes.
- Dictionaries must not contain any highlighting, annotation or tabs that are not part of the original publication.
- A thesaurus or a dictionary that contains a thesaurus in the same volume is not permitted in any examination.
- Dictionaries may not be shared between students during an examination.
- Electronic dictionaries are not permitted in any examination.

APPROVED MATERIALS AND EQUIPMENT FOR VCE WRITTEN EXAMINATIONS

Supervisors have the right to check material brought by you into the examination room and remove any non-compliant material for the duration of the examination.

A suitably qualified member of the school teaching staff will check the appropriateness of reference materials, calculators and dictionaries as you enter the examination room for examinations where these items are permitted.

Basic stationery

You are permitted to bring basic stationery items into any written examination. This includes pens, pencils, highlighters, erasers, sharpeners and rulers.

Pencil cases can only be brought into the examination room if they are transparent, that is, the contents are visible to the supervisor.

Basic stationery items do not include aids for curve sketching, Mathomat, MathAids or geometrical drawing instruments such as compasses, set squares and protractors.

Correction fluid/tape and loose sheets of paper are not allowed in any examination.

It is recommended that you do not use erasable pens.

For some examinations, you are permitted to bring additional specific materials into the examination, as follows.

EXAMINATION	APPROVED MATERIALS AND EQUIPMENT
Examinations with a multiple-choice component	<ul style="list-style-type: none"> pencil and eraser
Accounting	<ul style="list-style-type: none"> one scientific calculator pencil should be used where calculations are required
Algorithmics (HESS)	<ul style="list-style-type: none"> one scientific calculator
Chemistry	<ul style="list-style-type: none"> one scientific calculator
Computing: Software Development	<ul style="list-style-type: none"> one scientific calculator
English	<ul style="list-style-type: none"> an English and/or bilingual printed dictionary
English as an Additional Language (EAL)	<ul style="list-style-type: none"> an English and/or bilingual printed dictionary
Environmental Science	<ul style="list-style-type: none"> one scientific calculator
Further Mathematics Examination 1	<ul style="list-style-type: none"> one approved CAS calculator or CAS software and one scientific calculator one bound reference that may be annotated (see page 6)

EXAMINATION	APPROVED MATERIALS AND EQUIPMENT
Further Mathematics Examination 2	<ul style="list-style-type: none"> one approved CAS calculator or CAS software and one scientific calculator one bound reference that may be annotated (see page 6)
Geography	<ul style="list-style-type: none"> coloured pencils, water-based pens and markers
Languages Examinations	<ul style="list-style-type: none"> any printed monolingual and/or bilingual dictionary in one or two separate volumes
Mathematical Methods Examination 2	<ul style="list-style-type: none"> one approved CAS calculator or CAS software and one scientific calculator one bound reference that may be annotated (see page 6) protractor, set square and aids for curve sketching
Music Performance	<ul style="list-style-type: none"> pencil should be used for musical notation
Physics	<ul style="list-style-type: none"> one scientific calculator one folded A3 sheet or two A4 sheets bound together by tape, single- or double-sided. Notes may be typed or handwritten and from any source (including commercially available notes).
Product Design and Technology	<ul style="list-style-type: none"> coloured pencils, water-based pens and markers
Specialist Mathematics Examination 2	<ul style="list-style-type: none"> one approved CAS calculator or CAS software and one scientific calculator one bound reference that may be annotated (see page 6) protractor, set square and aids for curve sketching
Systems Engineering	<ul style="list-style-type: none"> one scientific calculator
Theatre Studies	<ul style="list-style-type: none"> coloured pencils, water-based pens and markers, protractors, compass, set squares and aids for curve sketching
VET Business	<ul style="list-style-type: none"> one scientific calculator
VET Engineering Studies	<ul style="list-style-type: none"> one scientific calculator protractor, set square and aids for curve sketching
VET Furnishing	<ul style="list-style-type: none"> one scientific calculator
VET Hospitality	<ul style="list-style-type: none"> one scientific calculator
VET Information, Digital Media and Technology	<ul style="list-style-type: none"> one scientific calculator
VET Integrated Technologies	<ul style="list-style-type: none"> one scientific calculator
VET Laboratory Skills	<ul style="list-style-type: none"> one scientific calculator
Visual Communication Design	<ul style="list-style-type: none"> coloured pencils, set squares, protractors, compasses and circle and ellipse templates

VCAA RULES

You are required to observe the following rules for the conduct of VCE external assessments conducted by or on behalf of the VCAA, as well as the day-to-day rules of your school and of the examination centre.

VCAA rules shall apply to students with disabilities or other impairments, with such modifications as may be appropriate and reasonable.

All supervisors are issued with directions for the administration of VCE external assessments and are required to report all alleged breaches of these rules to the VCAA.

Reported breaches of VCAA rules may be referred to the VCAA Review Committee, which will consider the alleged breach and determine any appropriate penalty. Possible penalties include a reprimand through to cancellation of all your grades for examinations and other assessments conducted by the VCAA during the year in which the contravention occurred or the assessment was obtained, including cancellation of the course.

VCAA RULES FOR THE CONDUCT OF VCE EXTERNAL ASSESSMENTS

1. Students must not cheat or assist other students to cheat including taking any action that gives or attempts to give them or another student an unfair advantage in a VCE external assessment.
 2. Students must not allow, induce or assist any other person to present for a VCE external assessment in their place.
 3. Students must not present for a VCE external assessment in another student's place.
 4. Students must not present for a VCE external assessment under the influence of alcohol or drugs.
 5. Students must obey and observe all proper instructions or directions given by their supervisor.
 6. Students must provide reasonable assistance to any investigation by VCAA in relation to a suspected breach of the VCAA rules.
 7. Students attending a VCE external assessment may bring only materials and equipment approved for that external assessment into the examination room.
 8. Students must not possess mobile phones and electronic devices that are capable of storing, receiving or transmitting information or electronic signals, such as recorded music and video players, organisers, dictionaries and computerised watches, during a VCE external assessment.
 9. Students detected with any device defined in rule 8 must, upon the direction of a supervisor, surrender that device for inspection. Any confiscated device may be retained, pending any investigation into an alleged breach of VCAA rules. Students must provide reasonable assistance to VCAA or its agents to enable the interrogation of the device.
 10. Students must not bring into or possess in the examination room any drinks or food except under special circumstances as approved and directed by the VCAA. Bottled water is permitted in the examination room under approved conditions.
 11. Students must not communicate with any other student while the VCE external assessment is being conducted.
 12. Students must not cause any nuisance, annoyance or interference to any other student during a VCE external assessment.
 13. Students must not remove or tear out any part of a bound reference, question/task book, question and answer book or answer book, except where permitted, for example formula sheets.
 14. Students must not remove any response material, used or unused, from the examination room.
 15. Students must not begin to write or mark their paper or response material in any way, or use a calculator, until advised by a supervisor that writing may commence.
 16. Students must raise their hand if they wish to communicate with a supervisor.
 17. Students must not leave their place until permitted by a supervisor.
 - ~~18. Students will not be permitted to leave the VCE external assessment before 30 minutes have elapsed from the start of writing time.~~
 - ~~19. Students will not be permitted to leave in the last five minutes of the VCE external assessment.~~
 20. Students must cease writing when instructed to do so by a supervisor.
 21. Students must remain silent and seated in their place at the end of the VCE external assessment until response materials have been collected and checked, and an announcement is made permitting students to leave the examination room.
 22. Students must not communicate with an assessor, before, during or after a VCE external assessment, except when communication is necessary for the conduct of the assessment.
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2018 VCE EXAMINATION TIMETABLE

PULL-OUT POSTER

This timetable is also available on the VCAA website:
www.vcaa.vic.edu.au/pages/vce/exams/timetable.aspx



2018 VCE EXAMINATION TIMETABLE

You must check the **starting time** of each examination and **arrive at least 30 minutes earlier**, and be familiar with rules about late admission to examinations.

The start time for the afternoon session on Thursday 1 November, Friday 2 November, Tuesday 13 November and Wednesday 14 November (when only two sessions are scheduled) is **2.00pm**.

The start time for the afternoon session on all other days when three sessions are scheduled is **3.00pm**.

The **reading period** is included in the times shown in the timetable. Each examination commences with a 15-minute reading period unless otherwise specified.

All **written responses** must be in English, unless otherwise instructed in the question book for that particular examination.

If you are presenting for **performance examinations, Languages examinations oral component** or the **Extended Investigation oral presentation**, you will be issued with an examination advice slip. Photo identification and examination advice slips must be presented for entry to your assessment. In some cases, students in regional and rural areas may be required to attend venues in Melbourne.

The following written examinations have an **audio component**: English as an Additional Language (EAL), Music Style and Composition, Music Performance, VET Music Industry, Sound Production and all Languages including Chinese Language, Culture and Society, **except** Indigenous Languages of Victoria, Classical Greek, Classical Hebrew and Latin.

Wednesday 13 June	10.00am – 1.15pm General Achievement Test (GAT)
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Wednesday 1 August	10.00am – 11.10am Extended Investigation: Critical Thinking Test (computer-based)
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Monday 8 October to Tuesday 30 October	<p>Languages examinations oral component (except Classical Greek, Classical Hebrew, Indigenous Languages of Victoria and Latin)</p> <p>Auslan Interactive Sign examination</p> <p>Students will be notified of dates, times and locations via advice slips from Monday 6 August.</p> <p>Performance examinations:</p> <ul style="list-style-type: none"> Dance VET Dance Drama: Solo Theatre Studies: Stagecraft Examination
Monday 8 October to Sunday 4 November	<p>Performance examinations:</p> <ul style="list-style-type: none"> Music Investigation Music Performance VET Music Industry: Performance <p>Students will be notified of dates, times and locations via advice slips from Monday 6 August.</p>
Monday 15 October to Friday 19 October	<p>Extended Investigation Externally-assessed Task oral presentation</p> <p>Students will be notified of dates, times and locations via advice slips from Monday 6 August.</p>

Monday 5 November	9.00am – 10.45am Further Mathematics Examination 2	11.45am – 2.00pm Latin	3.00pm – 5.15pm Business Management Indigenous Languages of Victoria
Tuesday 6 November Melbourne Cup Public Holiday			
Wednesday 7 November	9.00am – 10.15am Mathematical Methods Examination 1	11.45am – 1.30pm Dance Food Studies VET Business	3.00pm – 5.15pm History: Revolutions
Thursday 8 November	9.00am – 10.45am Product Design and Technology Theatre Studies VET Hospitality	11.45am – 2.00pm Health and Human Development	3.00pm – 5.15pm Mathematical Methods Examination 2
Friday 9 November	9.00am – 10.15am Specialist Mathematics Examination 1	11.45am – 2.00pm Physical Education	3.00pm – 5.15pm Accounting History: Ancient History Music Style and Composition Sociology VET Creative and Digital Media (computer-based)

Tuesday 23 October	1.55pm – 5.00pm Classical Greek This examination commences with a 5-minute reading period.
	2.00pm – 4.40pm Armenian, Bosnian, Chin Hakha, Croatian, Dutch, Filipino, Hebrew, Hindi, Hungarian, Karen, Khmer, Macedonian, Maltese, Persian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Sinhala, Swedish, Tamil, Turkish, Ukrainian, Yiddish Each examination commences with a 10-minute reading period.
Wednesday 24 October	2.00pm – 4.15pm Arabic, Korean First Language, Korean Second Language Each examination commences with a 15-minute reading period.
	9.25am – 12.30pm Classical Hebrew This examination commences with a 5-minute reading period.
	8.00am – 6.00pm Auslan Sign Comprehension and Sign Production Examination Students are scheduled in one two-hour session. Each session is preceded by 10 minutes of reading/viewing time.

Wednesday 31 October	9.00am – 12.15pm English English as an Additional Language (EAL)
Thursday 1 November	9.00am – 11.45am Psychology
Friday 2 November	2.00pm – 4.15pm Economics
	2.00pm – 3.45pm Further Mathematics Examination 1

Monday 12 November	9.00am – 10.45am Studio Arts VET Information, Digital Media and Technology	11.45am – 2.00pm Chinese Language, Culture and Society Industry and Enterprise Literature Outdoor and Environmental Studies	3.00pm – 5.15pm Specialist Mathematics Examination 2
Tuesday 13 November	9.00am – 11.45am Chemistry	2.00pm – 3.45pm Visual Communication Design	
Wednesday 14 November	9.00am – 11.45am Physics	2.00pm – 4.15pm Legal Studies	
Thursday 15 November	9.00am – 10.45am Agricultural and Horticultural Studies Music Performance VET Furnishing VET Health VET Hospitality: Kitchen Operations VET Integrated Technologies	11.45am – 2.00pm Australian Politics Geography Philosophy	3.00pm – 5.15pm Computing: Software Development Japanese First Language Texts and Traditions
Friday 16 November	9.00am – 10.45am Art VET Equine Studies VET Music Industry: Sound Production VET Sport and Recreation	11.45am – 2.00pm English Language History: Australian History	3.00pm – 5.15pm Classical Studies Computing: Informatics Environmental Science

Monday 19 November	9.00am – 10.45am Systems Engineering	11.45am – 2.00pm Chinese First Language Global Politics Greek Religion and Society	3.00pm – 5.15pm Media
Tuesday 20 November	9.00am – 10.45am Drama VET Community Services VET Engineering Studies	11.45am – 2.00pm German Spanish Vietnamese First Language Vietnamese Second Language	3.00pm – 5.15pm Algorithms French
Wednesday 21 November	9.00am – 10.45am VET Laboratory Skills	11.45am – 2.00pm Indonesian First Language Indonesian Second Language Japanese Second Language	3.00pm – 5.15pm Chinese Second Language Chinese Second Language Advanced Italian



IF YOU ARRIVE LATE FOR A VCE EXAMINATION

If you arrive late for a VCE written examination:

- a. up to 30 minutes after the scheduled start of writing time, you will be admitted to the examination room. You will be given the full writing time but no allowance for reading time.
- b. after 30 minutes from the scheduled start of writing time, but before the scheduled finish of writing time, you may be admitted only if all the following conditions are met:
 - i. The principal of the host school, or the principal's delegate, recommends your admittance.
 - ii. You are admitted into the room on the understanding that your response materials may not be accepted by the VCAA. You will be advised of this condition and must sign acceptance of this requirement on the statutory declaration.
 - iii. You complete a statutory declaration immediately following the conclusion of the examination declaring:
 - the reason for being late
 - the time of your admittance to the examination room
 - you have not seen or read the examination question book prior to your admittance
 - you have not received any information about the contents of the examination question book
 - you understand that your response materials may not be accepted by the VCAA.
 - iv. That appropriate arrangements can be made to enable you to complete the examination without disruption to other students.

You will be given the full writing time but no allowance for reading time.

If you arrive late for a performance or Languages oral examination or Extended Investigation oral presentation, you may have your assessment rescheduled to an alternative time, provided you have a valid reason for the lateness, which must be endorsed by your home school.

IRREGULARITIES

Irregularities are events that significantly interrupt and adversely impact your performance immediately before or during a VCE external assessment, and that are outside your control. Examples of events that can occur are:

- power failures, emergency evacuations and other disruptive events
- printing and/or collating errors in examination question books
- excessive noise/interference
- incorrect interpretation of external assessment conditions or VCAA rules by supervisors
- procedural issues with the conduct of oral and performance examinations or the Extended Investigation oral presentation.

Where reasonably possible and practical, minor disruptions will be rectified and remedied at the time by the supervisor, for example, by replacing faulty books.

If you believe that an event constitutes an irregularity that has materially affected your performance in the external assessment, you must advise your principal (or principal's delegate) in writing within three days of the end of the external assessment.

If you are ill or affected by personal circumstances immediately before or during a VCE external assessment and you believe your performance in the assessment is unlikely to be a fair or accurate indication of your learning in a study, you should apply for a Derived Examination Score (DES) rather than pursue an irregularity application through your school.

ADVICE FOR PERFORMANCE AND LANGUAGES ORAL EXAMINATIONS AND THE EXTENDED INVESTIGATION ORAL PRESENTATION

DATE AND TIME OF ASSESSMENT

Dates and venue information for performance and Languages oral examinations and the Extended Investigation oral presentation will be available to schools on the Victorian Assessment Software System (VASS) from Monday 6 August.

VCAA FORMS

You should contact your VCE coordinator to obtain VCAA forms such as examination advice slips, information booklets, Performance Program Sheets/Performer's Statement, Statements of Intention, Industry Statements, Framing Statements, Focus Statements and Statements of Expressive Intention. These documents are only available on VASS.

STUDENT IDENTIFICATION

If you are undertaking a performance examination, an oral examination or an oral presentation you will be required to provide personal identification prior to entering the assessment room. The personal identification must consist of a clear photograph of you and your full name, for example, a school ID card or a driver's licence.

You should **not** wear school uniform.

Examination advice slip

Two copies of the examination advice slip must be presented to a venue coordinator on arrival at the assessment venue. One copy will be retained by the venue coordinator; the other you will present to the assessor immediately before the commencement of your assessment.

LANGUAGES ORAL COMPONENT

Conditions

- The oral examination will be conducted by two assessors.
- The oral examination will be conducted in the language being assessed. However, students will provide their student number in English.
- Dictionaries and electronic communication devices are not permitted.

Oral examination for second languages

Description of task

Section 1: Conversation (approximately 7 minutes)

A conversation between you and two assessors will cover topics about your personal world.

Section 2: Discussion (approximately 8 minutes)

A discussion will focus on the subtopic chosen for your detailed study.

You may support your discussion with objects such as photographs, diagrams and maps.

Notes and cue cards are **not permitted**.

Oral examination for Chinese, Korean, Indonesian, Japanese and Vietnamese First Languages

Description of task

Section 1: Presentation (approximately 5 minutes)

You will present an issue relating to the option selected for detailed study (Language and Culture through Literature and the Arts).

You may support your presentation with objects such as photographs, diagrams, maps and brief speaker's notes.

Speaker's notes must be in point form on one side of a cue card no more than 20 cm x 12.5 cm.

Section 2: Discussion (approximately 5 minutes)

A discussion between you and the assessors will focus on aspects of the nominated issue.

For further information refer to the relevant language on the VCAA website: www.vcaa.vic.edu.au/pages/vce/index.aspx

Oral examination for Chinese Language, Culture and Society

Description of task

Section 1: Conversation (approximately 7 minutes)

A conversation between you and two assessors in Chinese will cover topics about your personal world.

Section 2: Presentation and discussion (approximately 8 minutes)

You will provide a two-minute description in Chinese of an item that you have brought into the examination, such as a picture, cartoon or artefact, that relates to the prescribed topics of the Chinese Language strand. You will then respond in Chinese to a series of simple questions from the assessors about the item.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Pages/vce/studies/lote/chineselcs/exams.aspx

AUSLAN INTERACTIVE SIGN EXAMINATION

Conditions

- The examination will be conducted by three assessors (one assessor conducts the examination while the other two assess).
- You will sign your student number.
- Dictionaries and electronic communication devices are not permitted.

Description of task

Section 1: Conversation and discussion (approximately 7 minutes)

A conversation between you and one assessor will cover topics of your personal world. It will be followed by an informal discussion on one or more of these areas.

Section 2: Presentation and response (approximately 8 minutes)

Following the conversation and discussion you will indicate to the assessors the topic chosen for presentation and response from your area of interest. You may support your presentation (3 minutes) and response (5 minutes) with objects such as photographs, diagrams and maps.

Notes and cue cards are **not permitted**.

Following the presentation you will respond to questions raised by the assessors.

For further information refer to Auslan on the VCAA website: www.vcaa.vic.edu.au/pages/vce/index.aspx

DANCE*

Description of task

You are required to present two solo dance works (Technique Solo followed by Composition Solo).

Time

Duration of each dance is between 2½ and 5 minutes. The two dances will be performed approximately 45 minutes apart.

You must provide the following document at your examination:

- Statement of Expressive Intention (three copies).

Conditions

- The performance spaces are covered with a tarket that provides a non-slip surface of approximately 9 m x 14 m.
- A sound system will be supplied at the examination venues.
- A small stereo playback unit with 3.5 mm mini-jack input lead will be supplied at examination venues by the VCAA for students using devices such as MP3 players (for connection to headphone output). CDs will not be permitted. It is not possible for you to perform to live accompaniment.
- Another student will be permitted in the examination room to operate the sound system if required.

Please note that in 2018 an audiovisual recording of all presentations will be made.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Documents/exams/dance/Danceperf-specs-crit-w.pdf

VET DANCE*

Description of task

You are required to perform two solo dances learnt from the dance repertoire of a choreographer/teacher. Each solo dance should be presented as a single live uninterrupted performance in a distinct style.

Time

Duration of each dance is between 2 and 5 minutes.

The two dances will be performed approximately 45 minutes apart.

You must provide the following documents at your examination:

- Performance Program Sheet and Industry Statement (three copies).

Conditions

- The performance spaces are covered with a tarket that provides a non-slip surface of approximately 9 m x 14 m.
- A sound system will be supplied at the examination venues.
- A small stereo playback unit with 3.5 mm mini-jack input lead will be supplied at examination venues by the VCAA for students using devices such as MP3 players (for connection to headphone output). CDs will not be permitted. It is not possible for you to perform to live accompaniment.
- Another student will be permitted in the examination room to operate the sound system if required.

Please note that in 2018 an audiovisual recording of all presentations will be made.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Documents/exams/vetdance/vetdanceperf-spec-crit-w.pdf

DRAMA

Description of task

You are required to prepare a solo performance using one of the prescribed structures published on the Drama curriculum webpage under Assessment.

Time

You present a single uninterrupted performance with a maximum time of 7 minutes. Each student is allocated a total of 10 minutes for preparation, performance and clearing the examination room.

You must provide the following document at your examination:

- Statement of Intention (three copies).

Conditions

- Two chairs will be provided in the examination room for you to use in the performance if you wish. A table will not be provided.
- Additional props, if required, must be carried into the examination room, and set up and removed at the end of the examination by you within the allotted time.
- You are not permitted to bring any objects or substances deemed hazardous or illegal into the performance examination venue.
- Actual and imitation weapons are prohibited. The use of such items is not permitted in the performance.

Please note that in 2018 an audiovisual recording of all presentations will be made.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Documents/exams/drama/2018/2018dramasoloperf-w.pdf

THEATRE STUDIES

Description of task

You will use stagecraft to interpret a prescribed monologue from the current VCE Theatre Studies Stagecraft Examination document.

For the interpretation stage of the examination, students will choose either:

- Acting and Direction

or

- Design – any two of make-up, costume, set pieces, properties, sound.

The examination will be conducted in three stages:

- Framing Statement
- Monologue Interpretation
- questions.

The **three stages** of the stagecraft examination will be assessed against common criteria and stagecraft-specific criteria, and a total mark will be awarded.

Time

There will be 12 minutes for the entire examination.

You will spend:

- no more than **2 minutes** presenting the Framing Statement
- no more than **5 minutes** presenting the Monologue Interpretation
- no more than **2 minutes** for the question stage of the examination.

The remaining **3 minutes** will be used for your entry to and exit from the examination room, and transition time between the three stages of the examination.

You must provide the following document at the end of your examination:

- Framing Statement (one copy).

Conditions

- Two chairs will be provided in the examination room for you to use if you wish. A table will not be provided.
- Additional props, if required, must be carried into the examination room, set up and removed at the end of the examination by you within the allotted time.
- You are not permitted to bring any objects or substances deemed hazardous or illegal into the performance examination venue.
- Actual or imitation weapons are prohibited. The use of such items is not permitted in the performance.
- The use of multimedia, including a data projector or folios, will not be permitted in the stagecraft examination.

Please note that in 2018 an audiovisual recording of all presentations will be made.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Documents/exams/theatre/2018/2018ts-stagecraft-w.pdf

MUSIC INVESTIGATION*

You will present a live performance in one of the following contexts:

- as a member of a group
- or
- as a soloist.

Description of task

You will present a live performance of at least four contrasting works that relate to the Investigation Topic that underpins your study in Units 3 and 4. You must complete a Performer's Statement outlining your Investigation Topic and its relationship to the performance program you have selected for the examination. At least one work in the program must be selected from either the current *Prescribed List of Group Works* or the *Prescribed List of Notated Solo Works* as published on the VCAA website or be an approved Alternative Work.

You must provide the following documents at your examination:

- Performance Program Sheet/Performer's Statement.

Group students

Time

- One assessed performer – maximum of 25 minutes
- Two or three assessed performers – maximum of 30 minutes
- Four assessed performers – maximum of 35 minutes
- Five or six assessed performers – maximum of 40 minutes.

Conditions

- Assessed performers may change instruments during the examination. You will be assessed on all instruments (including voice) on which you perform during an examination.
- Assessed performers will be assessed in the first group in which they perform before participating in other groups as non-assessed performers.
- There should only be one performer per musical part to ensure that the work of each assessed student can be clearly identified.
- The sound volume during the examination must be within the limits prescribed by health and safety regulations as 'safe'. The examination may be stopped if the assessors deem the volume of the performance to be at dangerous levels.
- Sheet music may be used.
- Page turners will be regarded as non-assessed performers.
- A period of 30 minutes will be allowed for groups to set up and complete a sound check/warm-up. Teachers and other personnel may assist in this activity.

Please note that in 2018 an audiovisual recording of all group presentations will be made.

Solo students

Time

Duration of the task is a maximum of 25 minutes starting from the assessor's announcement (for recording purposes) of the candidate number, instrument, date, time and venue.

Conditions

- Different accompanists may accompany different works in the program.
- If you are performing accompanied works, you must provide your own accompanist.
- The sound volume during the examination must be within the limits prescribed by health and safety regulations as 'safe'. The examination may be stopped if the assessors deem the volume of the performance to be at dangerous levels.
- Sheet music may be used, except for Voice – Classical and Voice – Contemporary Popular.
- Page turners are not permitted.

For further information refer to the VCAA website:

www.vcaa.vic.edu.au/Documents/exams/music/musicinvestigatn-crit-w.pdf

www.vcaa.vic.edu.au/Documents/exams/music/musicinvestigatn-specs-w.pdf

MUSIC PERFORMANCE*

You will present a live performance in one of the following contexts:

- as a member of a group
- or
- as a soloist.

You must provide the following document at your examination:

- Performance Examination Program Sheet.

Group students

Description of task

You will present a live performance of at least four contrasting works that represent a range of styles and diversity of character. At least two works in the program must be selected from the *Prescribed List of Group Works* published on the VCAA website.

Time

- One assessed performer – maximum of 25 minutes
- Two or three assessed performers – maximum of 30 minutes
- Four assessed performers – maximum of 35 minutes
- Five or six assessed performers – maximum of 40 minutes.

Conditions

- Students presenting for assessment will be assessed on all instruments (including voice) on which they perform during an examination.
- Assessed performers will be assessed in the first group in which they perform before participating in other groups as non-assessed performers.
- There should only be one performer per musical part to ensure that the work of each assessed student can be clearly identified.
- The sound volume during the examination must be within the limits prescribed by health and safety regulations as 'safe'. The examination may be stopped if the assessors deem the volume of the performance to be at dangerous levels.
- You may use any equipment normally used by the group. No electronic mixing or adjusting of the sound by a person other than a student performer will be allowed during the performance.
- Sheet music may be used.
- Page turners will be regarded as non-assessed performers.

- A period of 30 minutes will be allowed for groups to set up and complete a sound check/warm-up. Teachers and other personnel may assist in this activity.

Please note that in 2018 an audiovisual recording of all group presentations will be made.

Solo students

Description of task

You will present a live performance of works selected from the *Prescribed List of Notated Solo Works* published on the VCAA website. Details of examination and program requirements specific to each instrument, including the number of works to be performed, are published in the prescribed list.

Time

Duration of the task is a maximum of 25 minutes starting from the assessor's announcement (for recording purposes) of the candidate number, instrument, date, time and venue.

Conditions

- Students presenting for assessment may only be assessed in one examination.
- Assessed performers may change instruments during the examination in accordance with requirements for selected instruments.
- The sound volume during the examination must be within the limits prescribed by health and safety regulations as 'safe'. The examination may be stopped if the assessors deem the volume of the performance to be at dangerous levels.
- If you are performing accompanied works, you must provide your own accompanist.
- Only one accompanist is permitted in the examination room at a time. Recorded accompaniments (backing tracks) may only be used as indicated in the prescribed list.
- You should tune your own instrument without assistance from any other person.
- You may use sheet music, except in the case of Voice – Classical and Voice – Contemporary Popular, where the complete program must be sung from memory.
- Page turners are not permitted.

For further information refer to the VCAA website:
www.vcaa.vic.edu.au/Documents/exams/music/musicperffexam-crit-w.pdf
www.vcaa.vic.edu.au/Documents/exams/music/musicperffexam-specs-w.pdf

VET MUSIC*

Description of task

You will present a live performance, either as a single performer (as a solo performance or as the only assessed performer within a music group), or in a music group of between two and 10 performers.

Time

- Solo performance – 25 minutes
- Single performer being assessed within a group – 25 minutes
- Two or three performers being assessed within a group – 30 minutes
- Four or five performers being assessed within a group – 35 minutes
- Six performers (maximum) being assessed within a group – 45 minutes
- A maximum of 30 minutes will be allowed for groups to set up and complete any required sound-check/warm-up activities.

You must provide the following documents at your examination:

- Performance Program Sheet and Industry Statement.

Conditions

- Students presenting for assessment will be assessed on all instruments (including voice) on which they perform during the examination.
- The sound volume during the examination must be within the limits prescribed by health and safety regulations as 'safe'. The examination may be stopped if the assessors deem the volume of the performance to be at dangerous levels.
- You must bring your own instrument/s to the performance. An acoustic piano will be provided if required. All other equipment, including PA systems, amplifiers and music stands, must be provided by you.

Please note that in 2018 an audiovisual recording of all presentations will be made.

For further information refer to the VCAA website: www.vcaa.vic.edu.au/Documents/exams/vetmusic/vet-musperf-specs-crit-w.pdf

EXTENDED INVESTIGATION ORAL PRESENTATION

Conditions

- The oral presentation will be assessed by two assessors.
- Students may use presentation software and/or posters. Speaker notes are permitted.
- No additional electronic media are permitted (for example, sound and video files).
- No additional props are permitted (for example, laboratory equipment, costumes, scientific models or simulations).

Description of task

You will present your research and investigation findings to the panel of assessors, and respond to questions and challenges from the panel.

- The oral presentation, including the student response to panel questions and challenges, will be of 15–20 minutes total duration.
- The oral presentation component will be 7–10 minutes.
- The panel questions and student responses will be 8–10 minutes.
- If you intend to use them, you must provide the following materials:
 - any presentation software and/or posters, speaker notes as permitted.

For further information refer to the VCAA website:
www.vcaa.vic.edu.au/Documents/exams/extendedinvestigation/extinvest-oral-eat-specs.pdf

* Works presented for assessment in one VCE/VET study cannot be presented for assessment in another VCE/VET study.

SPECIAL PROVISION

There are two types of Special Provision available to you for VCE external assessments:

- Special Examination Arrangements
- a Derived Examination Score (DES).

SPECIAL EXAMINATION ARRANGEMENTS

The VCAA recognises that some students with an illness or disability may require Special Examination Arrangements to enable them to access questions and communicate their responses in an external assessment.

The VCAA makes the decision on applications for Special Examination Arrangements for all VCE external assessments, which includes the GAT, all VCE examinations and the Extended Investigation Critical Thinking Test and oral presentation. Schools are responsible for submitting an application for Special Examination Arrangements on behalf of their students.

All applications for 2018 VCE external assessments associated with long-term or chronic conditions should already have been submitted to the VCAA and a decision communicated to the student's school.

If you have a recently diagnosed condition and believe you might be eligible for Special Examination Arrangements, you must discuss this initially with your VCE coordinator. The school may then submit a late application, which must include the appropriate supporting documentation.

Students who have been granted EAL status on the basis of unfamiliarity with the English language are not eligible for Special Examination Arrangements on this basis alone, unless they qualify for EAL status because of a hearing impairment.

EMERGENCY SPECIAL EXAMINATION ARRANGEMENTS

Applications for emergency Special Examination Arrangements may be submitted by schools if a student experiences a sudden illness, accident or personal trauma immediately before or during the relevant assessment period. These applications must be supported by appropriate evidence.

DERIVED EXAMINATION SCORE (DES)

If you are significantly affected by the onset of an illness, or the occurrence of an injury or personal trauma at the time of your VCE external assessments, you may be eligible for a DES.

You must have independent professional evidence to support any DES application.

You cannot submit a DES application on the basis of:

- unfamiliarity with the English language
- teacher absence or other teacher-related difficulties
- a long-term or chronic condition or illness
- matters that could have been avoided by you, for example, misreading the examination timetable or instructions or matters related to school discipline
- matters of your own choosing such as involvement in social events, sporting or training activities, school events or volunteer work.

This applies to all VCE external assessments, which includes all VCE examinations and the Extended Investigation Critical Thinking Test and oral presentation.

A DES is not available for the GAT, Music Style and Composition Externally-assessed Task or Extended Investigation Externally-assessed Task written report.

Attendance at VCE external assessments

You are advised to attend every VCE external assessment if at all possible. You should not miss an external assessment merely because you do not feel able to do your best.

If you do not attend an external assessment and your application for a DES is not approved, you will receive 'NA' for that external assessment. The VCAA does not expect you to attend an external assessment against medical advice, but you must still meet the DES eligibility requirements and have a definitive written statement from an independent health professional recommending non-attendance at the external assessment. You must have consulted this professional as close as possible to the day before the external assessment, or on the same day as the external assessment, about your diagnosis and inability to attend.

If you are prevented from attending an external assessment, it is imperative that you notify your principal or VCE coordinator immediately.

If you are ill but able to attend the external assessment, you should inform the VCE coordinator of your condition as soon as possible (before or after) the external assessment. If you are ill during the external assessment, you should inform the supervisor.

Closing date for DES applications

The VCAA must receive your DES application no later than seven days after your last external assessment in the relevant assessment period. Your individual Student Examination/Assessment Timetable contains the DES closing dates.

Please note that there are individual closing dates for oral, performance and written examinations.

How to make an application

If you believe you are eligible for a DES, you should first seek advice from your school.

Specific details on how to complete each section of the DES application are provided in the application.

It is very important that you read and follow these instructions carefully. Submitting an incomplete application may jeopardise the outcome of your application.

Submitting your application

The primary responsibility for submitting an application that meets all eligibility criteria rests with you.

You should contact your VCE coordinator to gain access to and complete an application. The principal will consider the application and make a recommendation to the VCAA at their discretion.

The VCAA reserves the right to contact the school when statements involving the school need to be verified.

Compassionate Late Withdrawal or Interrupted Studies

If an illness or personal circumstance has been so severe that you have not been coping with the demands of VCE studies, you should discuss with your VCE coordinator the possibility of Compassionate Late Withdrawal or Interrupted Studies status. The school will need supporting professional evidence if you decide to pursue either of these options.

You should be aware of the Victorian Tertiary Admissions Centre's Special Entry Access Scheme (SEAS). Check the VTAC website for details and closing dates: www.vtac.edu.au

More information about Special Provision is available via schools and on the VCAA website:

www.vcaa.vic.edu.au/pages/vce/exams/specialprovision/specialprovision.aspx

ADDITIONAL INFORMATION

IMPORTANT EXAMINATION DOCUMENTS

You should contact your VCE coordinator to obtain the following documents, which can be downloaded from VASS:

- Student Examination/Assessment Timetables
- examination advice slips (for performance and Languages oral examinations and the Extended Investigation oral presentation)
- additional information about performance examination requirements, including
 - Performance Examination Program Sheet (Music Performance)
 - Statement of Intention (Drama)
 - Statement of Expressive Intention (Dance)
 - Framing Statement (Theatre Studies)
 - Performance Examination Program Sheet and Industry Statement (VET Dance, VET Music)
 - Performance Program/Performer's Statement (Music Investigation)
- Special Examination Arrangements advice slips.

Sample examination front covers, data books, formula sheets and Multiple-Choice Answer Sheets are published on the VCAA website prior to the written examination period:
www.vcaa.vic.edu.au/pages/vce/exams/index.aspx

Response materials and audio recordings

Your response materials, audio and visual recordings remain the property of the VCAA and will not be returned. Response materials and audio recordings of music performance examinations may be made available for inspection under certain conditions. Recordings of oral examinations are not available for inspection.

CHANGE OF ADDRESS ADVICE

Your results will be sent to your address as recorded on VASS. The final date to amend your address is Friday 30 November 2018.

CONSENTS AND PERMISSIONS

Earlier this year you would have completed a Student Full Details form, which required you to give your consent/permission for your personal or assessment information to be used.

It is critical that you check and confirm that you are comfortable with your consents and permissions well before the end of the year.

For example, if you achieve a study score of 40 or above in any VCE study, your achievement will only be published in major newspapers and on the VCAA website if you have given your consent.

Please contact your school if you wish to check or change any of your consents and permissions.

AUSTRALIAN TERTIARY ADMISSION RANK (ATAR)

Calculation of the ATAR is the responsibility of the Victorian Tertiary Admissions Centre (VTAC).

Any queries about the ATAR, applications for tertiary courses or selection procedures should be directed to:

VTAC, 40 Park Street, South Melbourne VIC 3205

Telephone: 1300 364 133

Website: www.vtac.edu.au

KEY WEBSITES

www.vcaa.vic.edu.au

for all VCE, VCAL and VET information

www.vcaa.vic.edu.au/pages/vce/exams/index.aspx

for information about VCE examinations and assessment

www.vtac.edu.au

for information on tertiary entry and the ATAR

www.education.vic.gov.au/training/learners/apprentices

for information on vocational education and training, and apprenticeships

www.studyassist.gov.au

for information on financial assistance for tertiary study in Australia

www.humanservices.gov.au

for student and youth allowance information

www.youthcentral.vic.gov.au

for a range of information and advice on studying, working and services for young people

www.education.vic.gov.au/about/research/pages/ontrack.aspx

you may be contacted about On Track after you leave school

2018 VCE RESULTS AND ATAR SERVICE

The VCAA and VTAC provide free access to VCE results, VCAL results and the ATAR through the VCE Results and ATAR Service, available by internet service and on the mobile app.

The 2018 VCE Results and ATAR Service is available from 7.00am Friday 14 December. Only 2018 results are released on this service.

Results are also sent by mail, and VCE and VCAL results can also be obtained by email.

YOU MUST REGISTER TO ACCESS RESULTS

To access the VCE Results and ATAR Service online or via the app, you will need to register in advance at resultsandatar.vic.edu.au or by using the Results and ATAR app.

Registration opens on Monday 6 August 2018. You will need your VCAA student number and personal details to register. You will be asked to select a secure password when registering, which you will use to access your results. You only need to register once. The password you create can then be used for both the internet service and mobile app.

To ensure easy access to your results you are advised to complete registrations by 5.00pm Thursday 13 December.

If you have created a VTAC account, please note that this is separate from your registration for the VCE Results and ATAR Service and will not give you access to the service.

USING THE SERVICE

Once you have registered for the VCE Results and ATAR Service, you can access your results for free, 24 hours a day from 7.00am Friday 14 December until 12 noon Wednesday 19 December using the internet service or mobile app.

Internet service

resultsandatar.vic.edu.au

Mobile app

Results and ATAR



You will log in with your VCAA student number and the password you created when registering for the VCE Results and ATAR Service.

Note that location restrictions may prevent access from outside Australia between 7.00am and 7.15am on Friday 14 December.

STUDENT EMAIL

Students enrolled in a Unit 3 and 4 sequence can receive their grades and study scores on the morning of results release by email. To receive your grades and study scores by email, you must provide an email address on your VCAA 2018 Student Personal Details form.

Please work with your school or educational provider to ensure that your email address as recorded on VASS is accurate and active.

MAIL

VCE and VCAL results and ATAR statements will arrive in the mail from Monday 17 December. Printed ATAR statements are only mailed to VTAC applicants who have submitted and paid for a course application. Students who have not applied for courses can request an ATAR statement from the VTAC website: www.vtac.edu.au. Administrative fees apply.

VCE and VCAL certificates are distributed by schools and colleges. They are not mailed with the results. To obtain your VCE or VCAL certificate, please contact your school or education provider.

Post Results and ATAR Service (PRAS)

The Post Results and ATAR Service (PRAS) website contains detailed information from the VCAA and VTAC about your results and ATAR, as well as answers to frequently asked questions. If you have further questions after receiving your results and ATAR, contact PRAS by phone or email.

7.00am – 5.00pm Friday 14 December

11.00am – 4.00pm Saturday 15 December and Sunday 16 December

9.00am – 5.00pm Monday 17 December and Tuesday 18 December

(03) 9032 1717 (metropolitan callers)

1800 653 080 (free call)

pras@edumail.vic.gov.au

pras.resultsandatar.vic.edu.au

You cannot access results through PRAS.

Further details on the 2018 VCE Results and ATAR Service can be found at: resultsandatar.vic.edu.au