

Position Description

Director of Differentiated Educational Practice, Secondary South Morang

Purpose of position	The Director of Differentiated Educational Practice, Secondary South Morang, is a member of the South Morang Secondary Campus Leadership Team and supports the Deputy Principal – Head of Secondary Campus, South Morang, with realising the College’s Catholic ethos, Mission, values and strategic intent and leading the day-to day operation of the Campus. They are entrusted with the responsibility to support the Deputy Principal – Differentiated Educational Practice by leading the implementation of strategies for the development of staff collective efficacy in differentiated educational practice at the South Morang Secondary Campus of the College.
Staff Team	Campus Leadership Team
Reporting to	Deputy Principal – Head of Secondary Campus, South Morang
Location	Marymede Catholic College and ELC: - 60 Williamsons Road, South Morang - 139 Eminence Blvd, Doreen
Classification	Teacher
Salary and benefits	<ul style="list-style-type: none"> Salary as per Catholic Education Multi Enterprise Agreement 2022 Significant opportunities for professional learning
Commencement date	Term 2 2025

Employment conditions	<ul style="list-style-type: none"> • Full-time • Position of Leadership Level 6 • 25 periods of time release per fortnight • Contract tenure until the end of the 2026 school year for the position of Director of Differentiated Educational Practice, Secondary South Morang • Ongoing appointment to the College as a teacher <p>The successful applicant will:</p> <ul style="list-style-type: none"> • be employed under the Victorian Catholic Education Multi Enterprise Agreement 2022 • be required to be registered as a teacher with the Victorian Institute of Teaching <p><i>Visa sponsorship is not available for this position. All applicants require current and valid working rights for Australia.</i></p>
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Qualifications and experience	<p>An appropriate qualification in education is required.</p> <p>A postgraduate qualification in an area of educational practice and/or educational leadership is desirable but not essential.</p> <p>Demonstrated successful experience in educational leadership in educational practice is desirable.</p> <p>Accreditation to Teach Religious Education or Lead in a Catholic School is required (or commitment to achieving this in the first two years of appointment).</p> <p>A current Victorian driver's licence and access to a vehicle.</p> <p>Marymede Catholic College is an equal opportunity employer. We value a diverse and inclusive workplace and welcome applications from all qualified people. When required, we make reasonable adjustments to accommodate our people.</p>
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Key duties and responsibilities

- Actively support the Catholic identity and mission of the College
- Lead in a manner consistent with the College's Catholic identity; humbly, kindly, ethically, inclusively and inspired by Christ's teaching
- Energetically contribute to the realisation of the strategic intent of the College
- Foster a culture of collaboration and curiosity
- Set and monitor high standards for and of students, staff and all community members and challenge conduct which is unsatisfactory
- Be a contributing member of the Campus Leadership Team, College Differentiated Educational Practice Strategy Team and Differentiated Educational Practice Implementation Team
- Lead the Campus Differentiated Educational Practice Strategy Team
- Foster the learning and growth of the whole person through the provision of a hope-filled student-centred learning environment
- Ambitiously lead the Campus implementation of the College's differentiated educational practice strategy including offering clarity regarding what expert practice looks like relating to the following elements:
 - Learning analytics and using Zones of Proximal Development
 - Differentiated curriculum
 - Differentiated assessment and reporting including internal and external assessments
 - Differentiated learning activities mindful of the neuroscience of learning
 - NCCD strategy
 - Gifted learner strategy
 - Digital technology strategy
 - Monitoring student growth and achievement
- Contribute to the design of and lead the Campus implementation of evidence-based and psychologically safe professional learning and development programs for educational practitioners
- Contribute to the design of and lead the Campus implementation of the process of annual reflection for educational practitioners including the use of multiple sources of feedback
- Contribute to the design of and lead the campus implementation of regularly review the College's differentiated educational practice strategy using data informed methods and in light of systemic reviewing of research
- Contribute to the design of and lead the Campus implementation of fostering student voice and agency in the learning program
- Ensure that educational practice orientated events, incursions and excursions are organised and run effectively and safely at the Campus
- Contribute to the design of and lead the Campus implementation of the planning and implementation of academic affirmation assemblies
- Contribute to the design of and lead the Campus implementation of the development and implementation of the Student Growth and Achievement Policy
- Ensure that campus curriculum is compliant and well documented
- Contribute to the design of and lead the Campus implementation of overseeing the implementation of academic certificates and other educational practice related compliance
- Contribute to the design of and lead the Campus implementation of the subject selection and timetabling processes

- Contribute to the recruitment process for positions of leadership relating to educational practice at the Campus
- Support the planning of the co-curricular program and educational tours at the campus
- Support the resourcing of educational practice including learning spaces and booklists at the Campus
- Contribute to the design of and lead the campus implementation of policies and procedures related to educational practice
- Work closely with the Director of Differentiated Educational Practice, Secondary Doreen Campus to ensure consistency is maintained between campuses in terms of curriculum provision, resourcing, assessment and reporting
- Foster the culture of Child Safety at the College
- Support the College Community Engagement Strategy
- Complete operational and administrative responsibilities including the assisting with the preparation and monitoring of relevant budgets, resource development and contributing to the development of the College calendar
- Other duties as outlined by the Principal consistent with the skills and experience required for this position

Key selection criteria

- Possess the skills, experience and qualifications to perform the duties and responsibilities of the position
- Proven experience in leading teams, building capacity in others, and working as part of team
- Ability to strategically lead the differentiated educational practice strategy across the Campus
- Excellent interpersonal, communication and negotiation skills
- Ability to handle sensitive and confidential information appropriately
- Ability to have a positive influence on the culture of the College through an innovative, collaborative and curious disposition
- Ability to contribute to the broad strategic intent of the College
- Ability to set and monitor high standards
- Ability to use digital technology effectively
- Commitment to supporting the Catholic identity and mission of the College
- Commitment to and understanding of child protection and child safety issues in schools
- Commitment to safe work practices
- Commitment to professional learning and development
- Commitment to the implementation of College policies and procedures

Child Safety Requirements

Marymede Catholic College is committed to developing a culture to maintain the safety of each student in our care. At Marymede Catholic College we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm.

The College regards its child protection responsibilities with the utmost importance, and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture. All staff employed at Marymede Catholic College are required to abide by our Child Safe Policies and commit to our Child Safe Code of Conduct.

**Position description
updated:**

April 2025